

Catch22 College Policy

Blended Learning Policy Catch22 College

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Catch22 reserves the right to amend this policy, following consultation, where appropriate.

Policy Owner:	Catch22 Colleges
Queries to:	Will Duke-Oddy
Date created:	7th May 2025
Date of last review:	27th October 2025
Date of next review:	31st August 2026
Catch22 group, entity, hub:	Catch22 Colleges
4Policies level (all staff or managers only)	All Catch22 College Staff

Document Version Control & Changes

Version	Last modified	By	Changes Made
1.0	7th May 2025	Will Duke-Oddy - Quality & Curriculum Manager - OSH	New Policy Created
2.0	27th October 2025	WD-O	Updates to formatting

1. What is the policy about?

In the event of a college closure, Catch22 Colleges are committed to providing education, learning, and support for our learners through a blended learning approach. This includes a combination of self-study and online delivery, ensuring that learners continue their education regardless of circumstances.

2. Who does this policy apply to?

This policy applies to all staff & learners involved in courses at Catch22 Colleges who may be affected by any event requiring the use of blended learning, including but not limited to government advice, college/learner absence, severe weather, or other unforeseen circumstances that may lead to site closure.

3. Policy requirements

Aims

- To support learners in continuing their education during times of disruption.
- To ensure that the delivery of blended learning sessions is valid, reliable, and does not disadvantage learners.
- To meet the guidelines set out by awarding bodies and funding agency requirements.

Blended Learning Delivery

- Remote delivery will take place via Microsoft Teams, with each learner provided with a Catch22 account and email address.
- Sessions will be supported by another Tutor/Teaching Assistant to assist with the delivery and ensure adequate support for learners.
- Catch22 will do its utmost ensure that remote delivery is as effective as in-person sessions and will consider safeguarding and learner well-being in the process.

Catch22 Colleges' Commitment

Catch22 Colleges will:

- Provide learners with access to Microsoft Teams and necessary resources for remote learning.
- Ensure support is available during online delivery, including IT support and academic assistance.
- Ensure teachers/teaching assistants are available to provide ongoing feedback and support.
- Mark work and provide feedback in accordance with the Catch22 marking policy.
- Ensure that learners are aware of the requirements of remote delivery, which include:
 - Teams User Guide
 - Code of Conduct

- Clear expectations for engagement during sessions
- How to submit work
- E-Safety Policy

Remote Learning Expectations

Catch22 Staff

- Catch22 teaching and support staff will create and adapt tasks that meet the curriculum and learning plans for each learner.
- Staff will communicate with learners and parents in an agreed format, keeping them informed of remote learning requirements and expectations.
- Additional support will be provided for learners requiring assistance to complete tasks effectively.
- Any concerns regarding remote delivery should be communicated to the Lead Teacher and the Senior Operations Manager.

Parents/Carers

- Parents/Carers should create an environment that supports the learner in completing their remote learning and online sessions.
- They should contact the college to seek support, advice, and receive updates about the remote learning process.

Learners

- Learners should make time to complete their remote learning and ensure they attend all scheduled online sessions.
- Learners are encouraged to ask for support and guidance when needed.
- Work should be communicated and submitted using the agreed format.
- All work should be completed on time and to a high standard.

4. Related policies

Catch22 Safeguarding Overarching Policy

Catch22 College Safeguarding Policy

Catch22 Code of Conduct

Behaviour and Code of Conduct Policy – Catch22 Colleges

Communication Policy – Catch22 Colleges

Contingency Policy – Catch22 Colleges

5. Appendices

Annex 1: Equality Impact Assessment

Catch22 is committed to always: avoiding the potential for unlawful discrimination, harassment and victimisation; advancing equality of opportunity between people who share a protected characteristic and those who do not; and, foster good relations between people who share a protected characteristic and those who do not.

An Equality Impact Assessment (EIA) is a tool for identifying whether or not strategies, projects, services, guidance, practices or policies have an adverse or positive impact on a particular group of people or equality group. While currently only public bodies are legally required to complete EIA's, Catch22 has adopted the process in line with its commitment to continually improve our equality performance.

1. Summary

This EIA is for:	Blended Learning Policy Catch22 College
EIA completed by:	Will Duke-Oddy - Quality & Curriculum Manager - OSH
Date of assessment:	07/05/2025
Assessment approved by:	<Name>, <Position> [if required]

Objectives and intended outcomes
This EIA has been completed in order to ensure that the implications and potential impact, positive and negative, of the Blended Learning Policy Catch22 College for all staff have been fully considered and addressed, whether or not the staff members share a protected characteristic.

2. Potential Impacts, positive and negative

Equality Area	Positive	Neutral	Negative	Summary
Age	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The policy applies equally to all members of staff regardless of age. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively on any member of staff because of their age.
Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The policy applies equally to all members of staff regardless of health/disability. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively on any member of staff because of their disability.
Pregnancy & Maternity/paternity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	It's not considered that the policy positive or negatively impacts on pregnant women or on staff on maternity or paternity leave.
Race (incl. origin, colour and nationality)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The policy applies equally to all members of staff regardless of their race, origin, colour or nationality. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively in these respects.
Gender and Gender Re-assignment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The policy applies equally to all members of staff regardless of their gender at any given time. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively on any member of staff because of gender.
Sexual Orientation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The policy applies equally to all members of staff regardless of their sexual orientation. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively on any member of staff because their sexual orientation.

3. Negative impacts and mitigations

Negative Impact	Mitigation	Owner